

**FAMILY & HUMAN SERVICES ADVISORY COMMITTEE**

**Minutes of Wednesday, November 20, 2024**

1. CALL TO ORDER

Vice -Chairperson Aguirre called the meeting to order at 5:53p.m.

1. ROLL CALL

*Members Present*: Dolores Duran, Adrianne Karnofel, Elena Lopez, Gaby Garcia, Gilbert Aguirre, Janie Aguirre, Christina Colón,

*Members Absent:* Karla Cardenas, Peggy Radoumis, Lisa B. Herrera, Francis Carbajal, Adrianne Karnofel

Staff: Ed Ramirez, Community Services Manager, Executive Secretary

Jose Carrillo, Community Services Supervisor

Kaili Torres, Community Services Manager

Moy Morales, Community Services Program Coordinator II

*Agency Representative:* None.

*Guest:* None.

1. PLEDGE OF ALLEGIANCE – Elena Lopez
2. ORAL COMMUNICATIONS

None.

1. APPROVAL OF MINUTES

A motion was made Dolores Duran by and seconded by Gaby Garcia to approve the Minutes for the October 16, 2024 meeting. The motion was carried unanimously.

1. PRESENTATIONS

Kaili Torres provided an overview of the community volunteer program, highlighting the impressive involvement of 116 long-term volunteers who contributed over 5,000 hours in the past year. The program benefits the community, students, and saves the city money. Long-term volunteers undergo background checks and orientations, while short-term volunteers simply fill out applications. The program will expand to include a volunteer booth at events to attract more volunteers, especially students who need volunteer hours for graduation. Additionally, the program plans to include court-ordered volunteers for tasks like trash cleanup, with strict supervision. She also spoke on the code of conduct and the need to vet all volunteers for safety and liability.

1. EXECUTIVE SECRETARY REPORT

Mr. Ramirez introduced Moy Morales as the new Program Coordinator, who comes with extensive experience from the City of Huntington Park. Moy’s focus will be on older adults, transit, holiday basket programs, and family services. Moy expressed excitement about meeting the team and offering his assistance. Additionally, Mr. Ramirez shared that upcoming modifications to advisory processes will be communicated by the City Clerk, with updates expected by the end of the month. Lastly, the January meeting, typically held on the third Wednesday, will be rescheduled to January 22nd due to scheduling conflicts.

1. OLD BUSINESS

None.

1. NEW BUSINESS

Mr. Ramirez provides updates on several community programs.

* Transit Services- the city is rebranding its transportation services, recruiting drivers, and working with Metro to enhance offerings, including potential weekend services for seniors and people with disabilities. They also plan to market the services through bus wraps and other forms of marketing.
* Legal Services- the city is shifting from individual consultations to group workshops focused on estate planning, elder abuse, and landlord-tenant issues due to difficulties in finding attorneys.
* Volunteer Income Tax Assistance (VITA)- the program is currently seeking volunteers.
* Military Banner Program- the program honors veterans and active-duty service members with banners displayed in the public view.
* City Closures - the city will close for the holidays from December 23rd to January 3rd, senior lunches will still available during that time.

1. DIVISION PROGRAM/PROJECT UPDATES

Mr. Carrillo provided a brief overview of the following events:

1. Thankful Neighbor Basket Program will take place November 22nd
2. Library’s First Friday will take place December 6th at 7:00 p.m.
3. Annual Tree Lighting Ceremony will take place December 7th
4. Breakfast with First Responders is on December 10th at Town Center
5. Las Posadas will be December 14th at Heritage Park
6. Letters to Santa can be dropped off at the Library November 14th – November 18th
7. Neighborly Elf Program will be on December 21st
8. FUTURE AGENDA ITEMS

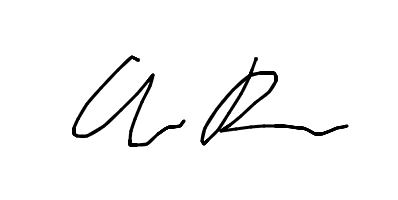
* Family Fund and Services Quarterly Report

1. MEMBER COMMENTS/ANNOUNCEMENTS

* Members raised concern about DJ for Senior Dances and suggested going back to the old band entertainment.
* Mr. Carrillo thank Santa Fe High School for their 40 box of canned good donations to the Thankful Neighbor Basket Program

1. ADJOURNMENT

Vice Chairperson Aguirre adjourned the meeting at 6:40 p.m.

The next meeting is scheduled for Wednesday, January 22nd, 2025 at 5:45 p.m. in person at the Gus Velasco Neighborhood Center, Meeting Rm #1.



Ed Ramirez, Executive Secretary Adriana Ramirez, Administrative Assistant